

**NORTH SUBURBAN COMMUNICATIONS COMMISSION
MINUTES
June 7, 2007**

I. Call to Order

The Commission Chairman, Steve Larson, called the meeting to order at 7:00 pm at CTV North Suburbs, Roseville facility.

II. Roll Call

The following Commissioners were in attendance:

Craig Wilson, Arden Hills
Rick Talbot, Falcon Heights
Rick Montour, Little Canada
Barb Haake, Mounds View
Steve Larson, New Brighton
Tom Kough, Roseville
Hal Gray, St. Anthony
Ady Wickstrom, Shoreview

Others Present:

Coralie A. Wilson, Executive Director
Steve Guzzetta, Attorney, Bradley & Guzzetta, LLC
Kathy Donnelly-Cohen, Director of Government Affairs, Comcast
Mike Roehl, Harington, Langer and Assoc.
Bob Zick, Access Producer, Maplewood
Pat Doocy, Administration and Human Resource Manager

III. Approval of Agenda

Ms. Wickstrom moved, seconded by Mr. Kough, to approve the agenda. The motion was approved unanimously.

IV. Approval of Minutes

Ms. Wickstrom requested that under approval of the agenda, to have the words "2006 Audit" inserted after Item VII C in the motion. Ms. Haake moved, seconded by Mr. Kough, to approve the minutes of the May 3, 2007, meeting as amended. The motion was approved unanimously.

V. Presentation of the Scholarship Awards

Mr. Larson and Ms. Donnelly-Cohen presented the 2007 Scholarship awards to ten scholarship winners

VI. Public Forum

Mr. Bob Zick, volunteer producer was present at the Commission to discuss the scheduling of his program: Inside/Insight.

VII. Reports

A. Executive Report

Ms. Wilson referred to a letter from Ms. Donnelly-Cohen announcing the payment center will be moving from the Woodhill location to 2800 Rice Street in Little Canada, effective July 9, 2007.

Ms. Wilson wanted to alert the Commissioners that the NSCC office has received Comcast customer complaints in clusters; two or three homes or apartments having the same technical problems. She added these complaints have been forwarded to Comcast, and they are addressing it.

B. Attorney

Mr. Guzzetta highlighted court cases in other states involving victory for local government authority as points of interest.

C. Cable Company

Ms. Donnelly-Cohen announced Comcast will have a ribbon cutting ceremony at their new location on July 27. She added that flyers, hand-outs and notices on bill messages will inform subscribers of the new location. She said Comcast will make sure the IVR and source will be changed to provide the right location and right hours to subscribers that call in.

Regarding the complaints, Ms. Donnelly-Cohen reported Comcast is looking into and correcting the source of the cluster technical problems.

VII. General Business

A. Treasurer's Report

Mr. Talbot moved, seconded by Mr. Gray, to approve the April 2007 Treasurer's Report. The motion was approved unanimously.

B. 2006 Audit

Ms. Haake moved, seconded by Mr. Gray, to accept the 2006 audit as presented by Mike Roehl of Harrington, Langer and Associates and to send copies to the member cities. The motion was approved unanimously.

C. Franchise Fee Reviewed

Ms. Haake moved, seconded by Mr. Gray, to participate in the proposed franchise fee review, at a cost not to exceed \$6,000. The motion was approved unanimously.

In answer to Ms. Wickstrom's question, Ms. Wilson reported that the cost of the review would be taken from the legal fees budget.

IX. Announcements

Mr. Larson thanked the crew for this evening's shoot: Jack Barlow, Bob Hurston, Kevin Schmitz, Lynn Redlinger, Jim Nebel, Dave Swanson, Jim Creighead, Colin Jensen and Pat Doocy.

X. Adjournment

Mr. Talbot moved, seconded by Mr. Wilson, to adjourn the meeting. The motion was approved unanimously and the meeting adjourned at 7:50 pm

Respectfully submitted

Pat Doocy, Administration/Human Resource Manager

Craig Wilson, Secretary/Treasurer