

**NORTH SUBURBAN ACCESS CORPORATION  
MINUTES  
May 3, 2007**

**I. Call to Order**

Board President Steve Larson called the meeting to order at 7:27 pm at the CTV North Suburbs Roseville facility.

**II. Roll Call**

The following Board Members were in attendance:

Craig Wilson, Arden Hills  
Rick Talbot, Falcon Heights  
Jeff Dains, Lauderdale  
Rick Montour, Little Canada  
Barb Haake, Mounds View  
Steve Larson, New Brighton  
Tom Kough, Roseville  
Hal Gray, St. Anthony  
Ady Wickstrom, Shoreview

Others Present:

Coralie A. Wilson, Executive Director  
Tim Domke, Operations Manager  
Pat Cook, Senior Project Manager  
Pat Doocy, Administration and Human Resource Manager  
Mr. Bryan Olson, Volunteer Producer, Falcon Heights

**III. Approval of Agenda**

Mr. Larson requested to have item VII.C. 2006 Audit removed from the agenda. Ms. Wickstrom moved, seconded by Ms. Haake, to approve the agenda as amended. The motion was approved unanimously.

**IV. Approval of Minutes**

Ms. Haake moved, seconded by Mr. Montour, to approve the minutes of the April 5, 2007, meeting as amended. The motion was approved unanimously.

**V. Public Forum**

Mr. Bryan Olson, from Falcon Heights, was present to speak at the public forum. He commented on the process for accepting and processing applications for the Community Telecommunications Advisory Committee.

Mr. Olson also had comments on employment opportunities.

**VI. Reports**

**A. Executive Director**

Ms. Wilson announced that Roseville had appointed Council Member, Dan Roe as Mr. Kough's alternate to the Access Corporation Board of Directors.

Ms. Wilson thanked all the Board members that participated in the Volunteer Banquet.

Ms. Wilson referred to the copy of the conference brochure and urged the Board to attend the Alliance Community Media conference scheduled for July.

**B. Operations Manager**

Mr. Domke reviewed the programs for which grant applications had been received, and he said CTV will take a more assertive role in communicating with the grant recipients to offer assistance.

Mr. Domke reported he was proud of the staff and their work on the Volunteer Banquet, noting that it was a huge success. He also thanked the Board Members who assisted with the award ceremony.

**C Senior Project Manager**

Mr. Cook reported that the channel change took place with no problems. He also reported the interconnect, which will allow other access centers in the metro area the ability to share programming is closer to completion.

Mr. Cook announced CTV engineers are upgrading the Falcon Heights City Hall control room, and that he said they were able to save the city money by locating good quality used cameras for the upgrade.

Mr. Cook said that CTV has been having difficulty getting tech support for the Synergy playback system in master control, but reported that a tech is currently working in master control and will stay until all issues are addressed and fixed.

**VII. General Business**

**A. Treasurer's Report**

Ms. Haake moved, seconded by Mr. Dains, to approve the March 2007 Treasurer's report. The motion was approved unanimously.

**B. Report and Recommendation from the Programming Grants Committee**

Ms. Haake moved, seconded by Ms. Wickstrom, to accept the recommendations of the Programming Grants Committee. The motion was approved unanimously.

**VII. Announcements**

Mr. Larson again thanked this evening's crew.

**IX. Adjournment**

Mr. Montour moved, seconded by Mr. Dains, to adjourn the meeting. The motion was approved and the meeting adjourned at 7:46

Respectfully submitted:

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Pat Doocy, Administration/HR Manager

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Craig Wilson, Secretary Treasurer