

**NORTH SUBURBAN ACCESS CORPORATION  
MINUTES  
December 6, 2007**

**I. Call to Order**

Board Vice-President Hal Gray called the meeting to order at 7:34 pm at the CTV North Suburbs Roseville facility.

**II. Roll Call**

The following Board Members were in attendance:

Craig Wilson, Arden Hills  
Rick Montour, Little Canada  
Barb Haake, Mounds View  
Steve Beilke, North Oaks  
Tom Kough, Roseville  
Hal Gray, St. Anthony  
Ady Wickstrom, Shoreview

Others Present:

Coralie Wilson, Executive Director  
Steve Guzzetta, Attorney, Bradley & Guzzetta, LLC  
Tim Domke, Operations Manager  
Pat Cook, Senior Project Manager  
Pat Doocy, Administration and Human Resource Manager

**III. Approval of Agenda**

Ms. Haake moved, seconded by Ms. Wickstrom, to approve the agenda as amended. The motion was approved unanimously.

**IV. Approval of Minutes**

Ms. Haake moved, seconded by Mr. Beilke, to approve the minutes of the November 1, 2007, meeting. The motion was approved unanimously.

**V. Reports**

**A. Executive Director**

Ms. Wilson referred to a copy of the bill stuffer that was distributed prior to the meeting. This will be included in the Comcast's bills to subscribers and describes the classes CTV is offering.

Ms. Wilson reported Comcast is planning to introduce enhanced internet service and will need additional bandwidth, so they are approaching access facilities and franchising authorities looking for channels back in exchange for video on demand services for the public access channels.

**B. Operations Manager**

Mr. Domke reported on the mixer CTV had on November 10. He said twenty-five participants high school age to adult were in the facility to learn about the switcher, lighting and audio. He added that the next mixer is planned for January and will feature media awareness.

Mr. Domke reported 63 children called in to talk to Santa during the annual Santa Call-In program. Ms. Haake and Mr. Domke agreed the set was the best ever.

**C. Senior Project Manager**

Mr. Cook reported the LCD monitors had arrived and will be installed in the trucks soon. He also reported the staff resolved the issue with the NASA feed just in time for the shuttle launch.

In the interest of conserving energy, Mr. Cook reported that Brian Brady built a power distribution box for CTV so the trucks no longer have to run the generator on some truck shoots.

**VI. General Business**

**A. Treasurer's Report**

Mr. Montour moved, seconded by Ms. Wickstrom, to approve the October 2007 Treasurer's report. The motion was approved unanimously.

**B. 2008 Budget**

Ms. Wilson highlighted several areas of the 2008 budget.

Ms. Haake moved, seconded by Mr. Kough, to increase the cap on programming and webstreaming services to \$275 per month. The motion was approved unanimously.

Ms. Wickstrom moved, seconded by Ms. Haake, to adopt the 2008 Budget. The motion was approved unanimously.

**C. 2008 Class Fees**

Ms. Wickstrom moved, seconded by Ms. Haake, to adopt the class fees as proposed by staff.

**D. Discussion of Policy for Political Programming**

After considerable discussion, the consensus of the Board was that NSAC has a policy in place for all programming, including political programming.

**VIII. Announcements**

Mr. Gray thanked the crew for this evening's shoot: Ben Cook, Kevin Schmitz, Lynn Redlinger, David Swanson, Ian Pirner, Lori Nebel, Jim Nebel and Bob Hurston.

**IX. Adjournment**

Mr. Montour moved, seconded by Mr. Kough, to adjourn the meeting. The motion was approved and the meeting adjourned at 8:18 pm.

Respectfully submitted:

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Pat Doocy, Administration/HR Manager

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Craig Wilson, Secretary Treasurer