

**NORTH SUBURBAN ACCESS CORPORATION
MINUTES
January 7, 2010**

I. Call to Order

President Hal Gray called the meeting to order at 7:30 pm at the CTV North Suburbs Roseville facility.

II. Roll Call

The following Board Members were in attendance:

Craig Wilson, Arden Hills
Justin Miller, Alternate, Falcon Heights
Rick Montour, Little Canada
Sherry Gunn, Alternate, Mounds View
Mary Burg, New Brighton
Steve Beilke, North Oaks
Jeff Johnson, Alternate, Roseville
Hal Gray, St. Anthony
Blake Huffman, Shoreview

Others Present:

Coralie Wilson, Executive Director
Tim Domke, Operations Manager
Patrick Cook, Senior Project Manager
Patricia Doocy, Office Administrator

III. Approval of Agenda

Mr. Beilke moved, seconded by Mr. Huffman, to approve the agenda. The motion was approved unanimously.

IV. Approval of Minutes

Mr. Huffman moved, seconded by Mr. Beilke, to approve the minutes of the December 3, 2009, meeting. The motion was approved with one abstention from Mr. Johnson of Roseville.

V. Reports

A. Executive Director

Ms. Wilson reported CTV had a Fund Development drive at the end of 2009, primarily concentrating on volunteers and producers, and she recognized the contributors: The George Wellock family, John Azar, Tom Woods, Dennis Alm, Carl Brookins, The Minnesota Crime Wave, Cheryl Laurent, Duane Rivard, Tom Timmons, Daniel Gallaher, Rev. Moses Fasanya and Barb Wills totaling so far \$790. Ms. Wilson thanked them for their donations.

Ms. Wilson noted that CTV had 376 students attend classes in 2009 vs 321 in 2008.

B. Operations Manager

Mr. Domke expanded on the class information by noting CTV is having Final Cut Pro Editing classes at Bethel College where each student can use a lap top computer instead of having to share at the CTV facilities. Mr. Domke said, as a result, 32 students were certified in Final Cut Pro Edition in 2009 vs 20 in 2008. He also noted that CTV has received very positive feedback on the class and new location.

Mr. Domke distributed the 100 Hours Wrap-Up Report for 2009 showing how cities took advantage of the Municipal Assistance program provided by CTV.

Mr. Montour thanked the crew and staff for a successful Santa Call-In. He added that he had received calls from residents commenting that they enjoyed the program.

C. Senior Project Manager

Mr. Cook reported that the staff has been cleaning and have recently recycled about a ton of used electronics. He said that the staff will also be putting together a list of surplus equipment for Board approval.

He reported CTV has been taping the National Speed Skating events at the Guidant John Rose Oval and placing them on the web site. He added the web site has received numerous hits from around the country.

VI. General Business

A. Treasurer's Report

Mr. Beilke moved, seconded by Mr. Huffman, to approve the November 2009 Treasurer's report. The motion was approved unanimously.

B. Nominating Committee

Ms. Burg moved, seconded by Mr. Montour to appoint Mr. Wilson, Mr. Huffman and Mr. Beilke, to serve on the Nominating Committee. The motion was approved unanimously.

C. Community Television Advisory Committee

Mr. Beilke moved, seconded by Mr. Huffman, to approve to abolish the Community Television Advisory Committee and to allow staff to design a replacement structure that is open to all producers. The motion was approved unanimously.

D. Building Recommendation

The committee discussed building sites proposals. Mr. Gray noted that there was a request from the Mounds View Financial Director to have the Board look at the reallocation of expenses between the Access Corporation and the Commission budgets. After receiving the exact proposal from Mounds View, the Board will decide whether to revise budgets. Mr. Gray asked Alternate Director Gunn to have Mounds View staff send a written proposal to the North Suburban Access Corporation Executive Director by January 15.

VII. Announcements

Mr. Gray thanked the volunteer crew: Lee Lauer, Kevin O'Brien, Riley O'Brien, Ken Simonson, Jarame Berneche, Ben Hanson and Kevin Schmitz.

VII. Adjournment

Mr. Beilke moved, seconded by Mr. Huffman, to adjourn the meeting. The motion was approved, and the meeting adjourned at 8:01 pm.

Respectfully submitted:

Pat Doocy, Office Administrator

Jeff Dains, Secretary Treasurer