

NORTH SUBURBAN ACCESS CORPORATION
MINUTES
August 6, 2009

I. Call to Order

President Hal Gray called the meeting to order at 7:37pm at the CTV North Suburbs Roseville facility.

II. Roll Call

The following Board Members were in attendance:

Craig Wilson, Arden Hills
Richard Talbot, Falcon Heights
Jeff Dains, Lauderdale
Rick Montour, Little Canada
Barb Haake, Mounds View
Mary Burg, New Brighton
Steve Beilke, North Oaks
Dan Roe, Roseville
Hal Gray, St. Anthony
Ady Wickstrom, Alternate, Shoreview

Others Present:

Coralie Wilson, Executive Director
Patrick Cook, Senior Project Manager
Patricia Doocy, Administration and Human Resource Manager

III. Approval of Agenda

Mr. Roe moved, seconded by Mr. Montour, to approve the agenda. The motion was approved unanimously.

IV. Approval of Minutes

Ms. Wickstrom moved, seconded by Mr. Wilson, to approve the minutes of the August 6, 2009, meeting. The motion was approved unanimously.

V. Reports

A. Executive Director

Ms. Wilson reported that she and Mr. Guzzetta had a conversation with an attorney recommended by the Minnesota Council of Non-Profits, and the attorney has sent a query to the legal department of the Department of Revenue on our behalf. Ms. Wilson added that she is providing her services pro bono.

Ms. Wilson stated she has no further information on the incident at the Mounds View High School graduation in June.

She reported that the staff is working on two major paid production projects, one a breast cancer public service announcement and the other a mental health program with the National Guard. In addition, the staff is working on an agreement to provide webstreaming services to the Ramsey/Washington Counties Cable Commission.

Ms. Wilson reported the staff will have a display for the annual conference of the Minnesota Home School Association, which will be at the New Brighton Family Service Center this September. The staff will also have a table at the Minnesota Council of Non-Profits annual conference in November.

B. Operations Manager

Ms. Wilson reported the Youth Media Camp was a success with three students in attendance. She added their projects are posted on CTV's website. The staff is working on several Government Access projects.

Ms. Wilson said we are moving forward to fill a production position since Jamie Schreiber left in July. Ms. Wilson added that to-date we have 150 applications.

C. Senior Project Manager

Mr. Cook reported the staff officially turned off the old Synergy playback system that was installed in 2001. He added that it may be resurrected during the move in order to keep CTV up and running while moving the other equipment. Mr. Cook reported that Ian Cobb and Alex Block, one of the interns, have been working on new ideas for the web streaming and that will be deployed soon.

VI. General Business

A. Treasurer's Report

Mr. Dains moved, seconded by Mr. Roe, to approve the July 2009 Treasurer's report. The motion was approved unanimously.

B. Discussion – Options for a New Facility

Staff reviewed current options for a new facility and discussed additional possibilities.

VII. Announcements

Mr. Talbot announced that the fine City of Falcon Heights is having a get-together, a Minnesota get-together. He invited everyone to come to the State Fair.

Ms. Haake announced that St. Anthony is having a ribbon cutting ceremony on September 8 for their water-reuse plant.

Ms. Burg announced that St. Anthony is having a ribbon cutting ceremony September 26 for Silverwood regional park, which was the old Salvation Army camp.

Mr. Gray thanked the crew: David Himmelbach, Justin Surrency, Patrick Cook, Kevin Schmitz and Ben Hanson.

VIII. Adjournment

Ms. Wickstrom moved, seconded by Mr. Dains, to adjourn the meeting. The motion was approved, and the meeting adjourned at 8:01 pm.

Respectfully submitted:

Pat Doocy, Administration/HR Manager

Jeff Dains, Secretary Treasurer